FOUNDRY COLLEGE

Course Schedule
Winter 2021 Trimester

Below is a list of the courses for the Winter 2021 trimester, including days/times for each course. Course summaries can be found on the following page for reference. Classes begin the week of January 11, 2021 and continue through the week of April 19, 2021. Information about Winter trimester holidays is available in the Academic Calendar 2021.

Note: there will be additional class days/times and courses offered each trimester, as you move through the program. Course schedule subject to change based on enrollment numbers.

COURSE	MONDAY	TUESDAY	WEDNESDAY	THURSDAY
PRO-101: Managing Yourself at Work	3:30pm - 5pm PT 4:30pm - 6pm MT 5:30pm - 7pm CT 6:30pm - 8pm ET		3:30pm - 5pm PT 4:30pm - 6pm MT 5:30pm - 7pm CT 6:30pm - 8pm ET	
PRO-103: Practical Problem Solving		3:30pm - 5pm PT 4:30pm - 6pm MT 5:30pm - 7pm CT 6:30pm - 8pm ET		3:30pm - 5pm PT 4:30pm - 6pm MT 5:30pm - 7pm CT 6:30pm - 8pm ET
BUS-211: Salesforce Admin Super Set Foundations*		6pm - 7:30pm PT 7pm - 8:30pm MT 8pm - 9:30pm CT 9pm - 10:30pm ET	6pm - 7:30pm PT 7pm - 8:30pm MT 8pm - 9:30pm CT 9pm - 10:30pm ET	6pm - 7:30pm PT 7pm - 8:30pm MT 8pm - 9:30pm CT 9pm - 10:30pm ET
BUS-215: Project Management Foundations*	5:30pm - 7pm PT 6:30pm - 8pm MT 7:30pm - 9pm CT 8:30pm - 10pm ET	5:30pm - 7pm PT 6:30pm - 8pm MT 7:30pm - 9pm CT 8:30pm - 10pm ET	5:30pm - 7pm PT 6:30pm - 8pm MT 7:30pm - 9pm CT 8:30pm - 10pm ET	
BUS-212: Salesforce Admin Super Set Skills**		5:30pm - 7pm PT 6:30pm - 8pm MT 7:30pm - 9pm CT 8:30pm - 10pm ET	5:30pm - 7pm PT 6:30pm - 8pm MT 7:30pm - 9pm CT 8:30pm - 10pm ET	5:30pm - 7pm PT 6:30pm - 8pm MT 7:30pm - 9pm CT 8:30pm - 10pm ET
BUS-216: Project Management in Practice**	6pm - 7:30pm PT 7pm - 8:30pm MT 8pm - 9:30pm CT 9pm - 10:30pm ET	6pm - 7:30pm PT 7pm - 8:30pm MT 8pm - 9:30pm CT 9pm - 10:30pm ET	6pm - 7:30pm PT 7pm - 8:30pm MT 8pm - 9:30pm CT 9pm - 10:30pm ET	

Course Introductions

Below is an introduction to the courses available for the Winter 2021 trimester.

PRO-101: Managing Yourself at Work

Managing Yourself at Work focuses on learning how to organize yourself to be efficient and effective, as well as learning how to be resilient, have a positive attitude, and have a growth mindset. The course also addresses topics such as how to be proactive at work, the nature and importance of personal responsibility and conscientiousness, how to set and achieve goals, and how to assess how well one is functioning at work.

PRO-103: Practical Problem Solving

In Practical Problem Solving, students learn a set of general heuristics that allow them to frame and solve a wide range of different types of problems. We teach methods for identifying and characterizing problems, for using divergent and convergent thinking, for reframing problems, and for prioritizing potential solutions. Part of this course focuses on heuristics for devising creative solutions to ill-formed problems.

BUS-211: Salesforce Admin Super Set Foundations

The Salesforce Admin Super Set Foundations course is the first in a two-course sequence that prepares students for an entry-level Salesforce administrator position. Students learn the basics of the Salesforce platform and become familiar with the vocabulary, functions, and interface of the Salesforce software. The curriculum consists of learning to create and modify reports and dashboards, manage access to information to ensure data security, customize an organization's data model, and manage users. Students also work to earn the first of three Salesforce Admin Super Set "Superbadges," the Business Administration Specialist Superbadge.

BUS-212: Salesforce Admin Super Set Skills

During the Salesforce Admin Super Set Skills course, the second in the two-course Salesforce-related sequence, students continue to build their knowledge of the Salesforce ecosystem. They continue to build reports and dashboards, learn to set up a mobile interface, build their own apps to achieve company goals, learn and deploy industry-standard identity and access management tools, and customize an organization's Salesforce platform to achieve business goals. Students also work to earn the second two of the three Salesforce Admin Super Set "Superbadges," the Lightning Experience Reports & Dashboards Specialist and the Security Specialist.

BUS-215: Project Management Foundations

The Project Management Foundations course is the first in a two-course sequence that prepares students for an entry-level project management position. The course provides the foundational knowledge to enter this growing job field while building practical skills for on-the-job application. Students will learn how to initiate, plan, schedule, budget, execute, monitor, and document projects from beginning to end, for small to medium-sized projects.

BUS-216: Project Management in Practice

During the Project Management in Practice course, the second in the two-course project management-related sequence, students will continue to work toward securing an industry-recognized credential: CompTIA Project+, which demonstrates core foundational project management knowledge and skills, and they will also produce a new product prototype using Agile project management methodology. Students will also learn how to combine the different project management methodologies into a hybrid approach, giving them a versatile and unique set of skills and tools to manage projects of various sizes across different industries.